



Fact Sheet 2011-2012
Exchange Programme, Utrecht University School of Law
 Faculty of Law, Economics and Governance
Utrecht University

Website	www.uu.nl/leg/internationaloffice	
Postal Address	Janskerkhof 3 NL-3512 BK Utrecht	
Contact Details Exchange Coordinators	Ms. Hester van der Ven Coordinator Europe Phone: +31(0)30 253 8498 Fax: +31(0)30 253 7005 Email: exchange-europe.leg@uu.nl	Ms. Julie Daems Coordinator non-Europe Phone: +31(0)30 253 7548 Fax: +31(0)30 253 7005 Email: exchange.leg@uu.nl
Contact Details International Office	Ms. Paula Banning International Officer Phone: +31(0)30 253 7289 Fax: +31(0)30 253 7005 Email: internationaloffice.leg@uu.nl	
Application procedure	Students will receive an email with a link to an online application form after being nominated by their home university. Students are asked to complete the online application and send additional documents.	
Important deadlines	Nomination deadline (by partner): Fall semester: April 15, 2011 Spring semester: October 1, 2011 Application deadline (by student): Fall semester & Full Year: May 1, 2011 Spring semester: October 15, 2011	
Academic Calendar	Semester 1: September 2011 – January 2012 Semester 2: February 2012 – June 2012 (exact dates to be announced on the website)	
Academic Requirements	For courses on Bachelor level: none for courses on introductory level, specific requirements for courses on elaborative and complex level are included in the course descriptions. For courses on Master level: at least three years of legal study	
Orientation Programme	Both the University as well as the Faculty will organize an Orientation at the beginning of the semesters. More information will be available online (www.uu.nl/orientation) some weeks before the start of the semester. The orientation is required for all exchange students!	
Language of Instruction	English. Students who command the Dutch language are also able to enroll in courses taught in Dutch.	
English Language requirements	For courses on Bachelor level: Exchange students who intend to participate in courses in the Bachelor's programme are not required to show proof of knowledge of English, but must realise that a good command of English is a prerequisite to participate successfully in the courses. For courses on Master level: Exchange students who are eligible to choose Master's courses must show proof of sufficient knowledge of English: <ol style="list-style-type: none"> 1. If your first language is English and/or if you have a university degree in English, you will be exempted from providing an English language test score. 2. Other applicants must provide proof of English language proficiency. To do so you are required to take one of the following English language tests: <ol style="list-style-type: none"> a. <u>IELTS (International English Language Testing System)</u> This is the test preferred by Utrecht University. Applicants must have achieved an overall test score of at least 6.5 (at least 6 for the Writing module). b. <u>TOEFL (Test of English as a Foreign Language)</u> Applicants must have achieved a test score of at least 93 for the internet-based test (IBT). c. <u>Cambridge EFL examinations</u> 	

	Applicants with the Cambridge Certificate in Advanced English must have obtained at least a B. Applicants with the Cambridge Certificate of Proficiency in English must have obtained at least a C.	
Available language courses	See www.uu.nl/jbi for more information	
Course information	Course descriptions can be found on www.uu.nl/students/law . Course registration will take place in June 2011 (Fall semester) and in November 2011 (Spring semester). All (prospective) exchange students will be informed about the procedure in due time. Any questions about the procedure can be sent to coursematters.law@uu.nl	
Mandatory Course Load for exchange students	It is the student's responsibility to enrol in the number of courses he or she will need. Each course is worth 7,5 ECTS.	
Housing	See www.uu.nl/housing for information on accommodation. Students should keep in mind that Utrecht University School of Law is located in the city centre, when choosing a room. There are a number of housing units which are located outside of the city centre. Please note: Accommodation in Utrecht is very scarce and expensive. Students are strongly recommended to apply for accommodation through the housing agency Short Stay Housing. The SSH has reserved (furnished) accommodation for exchange students. University reserved accommodation can be rented for a fixed period only. The fixed rental periods for exchange students are 5 or 10 months. The rental agreement cannot be cancelled, except in certain serious and unforeseen circumstances as described in SSH Short Stay's Terms & Conditions, which can be found on their website (www.sshxl.nl/shortstay). Unfortunately, placement cannot be guaranteed.	
Health Insurance requirements	By law, it is mandatory for students to carry adequate health insurance throughout their stay in the Netherlands. It is the student's own responsibility to arrange this insurance before arrival. Medical costs are high, so make sure the health insurance covers the Dutch tariffs. Utrecht University recommends the Dutch providers of student insurance packages for students, as the coverage meets all legal requirements in the Netherlands. For more information, see www.uu.nl/internationalstudents > arriving and living in Utrecht > Health and Safety.	
Visa information	An entry visa (called MVV) is required for all non-EU/EEA students entering the Netherlands, except for nationals coming from the following countries: Australia, Canada, Japan, Monaco, New Zealand, South-Korea, USA and Vatican City State. Nationals from these countries do not need to apply for an entry visa, but they do need to apply for a residence permit before arrival. Students cannot apply for the visa on their own behalf; this needs to be initiated by Utrecht University! Students who need a visa will be informed by the International Office about the procedure in due time. For more information, see www.uu.nl/internationalstudents > arriving and living in Utrecht	
Estimated cost of living per semester	See www.uu.nl/internationalstudents > financial matters. Students should expect to spend between € 800 and € 1,000 a month on living expenses.	
	<i>Expense</i> Accommodation (furnished) Living expenses (food, clothes, public transport etc.) Insurance (health, personal liability etc.) Books / study material Visa & permits (depends on nationality) Contingencies (bicycle, financial setback etc.)	<i>Cost</i> EUR 450-600 per month EUR 350-450 per month EUR 40-100 per month EUR 65-85 per month EUR 438 (once) EUR 500 (once)