



Universidad Nacional Autónoma de México
Office of the Vice-Provost for International Affairs
Office of International Affairs

Information Sheet for the Academic Year 2011/2012



<p>Name of the Institution: (name, address, phone, fax, e-mail)</p>	<p>Universidad Nacional Autónoma de México UNAM</p> <p>Av. Universidad No. 3000, Col. Universidad Nacional Autónoma de México CU Delegación Coyoacán México, D.F. 04510 México</p> <p>Phone number: (52+55) 5622-1091 – (52+55) 5622-1101</p> <p>www.unam.mx e-mail: info@global.unam.mx e-mail: administrador@global.unam.mx</p>
<p>Director of International Affairs: (name, address, phone, fax, e-mail)</p>	<p>Director of the Office of International Affairs (OFI) Neydi S. Cruz-García</p> <p>Unidad de Posgrado 2º piso Universidad Nacional Autónoma de México CU México, D.F. 04510 México</p> <p>Phone: (52+55) 5550-0050 E-mail: neydi.cruz@global.unam.mx</p>
<p>Contact person for incoming students: (name, address, phone, fax, e-mail)</p>	<p>Assistant Director for Student Mobility – Incoming students OFI Nora Montiel-Mancisidor</p> <p>Unidad de Posgrado 2º piso Universidad Nacional Autónoma de México CU México, D.F. 04510 México</p> <p>Phone: (52+55) 5622-0778 E-mail: nora.montiel@global.unam.mx</p>
<p>Contact person for outgoing students: (name, address, phone, fax, e-mail)</p>	<p>Assistant Director for Student Mobility – Outgoing students OFI Edgar Sánchez López</p> <p>Unidad de Posgrado 2º piso Universidad Nacional Autónoma de México CU México, D.F. 04510 México</p> <p>Phone: (52+55) 5622-0779 E-mail: esanchez@global.unam.mx</p>

<p>Relevant websites: (general information for exchange students, academic calendar, course information)</p>	<p>UNAM: www.unam.mx</p> <p>Office of the Vice- Provost for International Affairs: www.global.unam.mx</p> <p>In Spanish: Information for foreign students http://www.global.unam.mx/estud-ext/index.htm</p> <p>Information about application for exchange students and visiting students: http://www.global.unam.mx/estud-ext/convoc-ext.htm</p> <p>Academic calendar: https://www.dgae.unam.mx/noticias/calendar/calendar.html</p> <p>Course information: https://www.dgae.unam.mx/planes/carrera.html</p> <p>In English: UNAM at a glance http://www.global.unam.mx/en/cu/index.htm</p>
<p>Deadline for receiving information about nominees:</p>	<p>Autumn semester 2011 (August – December): April 15, 2011 Spring semester 2012 February – June): September 23, 2011</p> <p><u>We receive the electronic files (pdf) by e-mail</u></p>
<p>Application Deadlines: (must be observed)</p>	<p>Autumn semester 2011(August – December): May 1, 2011 Spring semester 2012 (February – June): October 2, 2011</p> <p><u>We receive hard copies – documents in original -.</u></p> <p><u>Send applications by courier service and make sure they arrive before deadline.</u></p> <p><u>Incomplete applications won't be accepted.</u></p>
<p>Application Material:</p>	<p>Application for mobility (solicitud de movilidad): http://www.global.unam.mx/estud-ext/convoc-ext.htm (formato de solicitud de movilidad de licenciatura)</p> <ul style="list-style-type: none"> - Health/Medical History (provided by OFI) - Checking list (provided by OFI)
<p>Dates for academic year 2011/2012: (including arrival dates, orientation program, the beginning, the end of each semester, examinations and holidays)</p>	<p>Students should arrive 5-7 days before the beginning of the semester.</p> <p><u>For the Autumn semester 2011:</u></p> <p>Holidays: Spring break: April 18 – 22 Summer holidays: June 13 – August 5</p> <p>Summer holidays for administrative staff: July 4 – 22</p> <p>Welcome and orientation session: August 5, 2011 9:50 am location to be confirmed</p> <p>Semester starts: August 8, 2011 Final examinations: November 28 – December 9 Semester ends: December 9, 2011</p> <p><u>For the Spring semester 2012: (to be confirmed)</u></p> <p>Welcome and orientation session: January 27, 2012 9.50 am location to be confirmed</p> <p>Semester starts: January 31, 2012 Semester ends: June 11, 2012</p> <p>Holidays: Spring break in March (to be confirmed) Summer holidays: June 14 – August 6 (to be confirmed)</p> <p>Summer holidays for Administrative Staff: July 5 -23.</p>

Academic levels at which our exchange students can take courses (bachelor (undergraduate), master (graduate))	Bachelor / undergraduate (licenciatura)
Faculties/ departments at which our students can take courses	All
Course restrictions/ requirements (e.g. number of courses, number of ECTS)	A regular Mexican student takes 6 courses per semester, foreign students are free to choose from one up to six courses per semester.
Courses (taught in English)	NONE. All courses are taught in Spanish
Preparatory course	Optional: Foreign students interested in brushing up their Spanish language skills are welcome to participate in the six week Spanish Language and Mexican Culture courses offered by the CEPE (Centro de Enseñanza para Extranjeros www.cepe.unam.mx) - either during Summer or Winter – with a 15% discount.
Housing /Accommodation	Since UNAM does not offer accommodation facilities, we suggest your students consult the following information: <ul style="list-style-type: none"> • Centro de Enseñanza para Extranjeros http://www.cepe.unam.mx/cepe.php?tema=alojamiento • CIESS (15 min far from Ciudad Universitaria): www.ciss.org.mx • HEY STAY: www.heystay.com
Housing application procedure and deadlines:	Thus UNAM doesn't provide housing facilities, students must check with the land lord/company about procedures and deadlines.
What is the approximate cost of accommodation per month?	\$ 3,500.00 - \$ 4,000.00 MX per month

<p>Other requirements for incoming exchange students: (e.g. insurances, certain fees, visa)</p>	<p>Fees: \$ 20.00 MX (Mexican pesos) fee - official student ID (per semester) \$ 669.00 MX (Mexican pesos) fee – Foreign List’s Registration in the Instituto Nacional de Migración. <u>Both are mandatory.</u></p> <p>Requirements: Checking list confirming the file includes de following:</p> <ul style="list-style-type: none"> - Application form with photography - Nomination Letter given by the university, in original - Official Transcript in original including general average, and translation to Spanish by an official translator - A letter explaining the reasons for studying at UNAM, original - Two letters of recommendation, in original (pe written by the dean, a professor, teacher, project’s coordinator) - A letter of compromise stating that the student will acquire a medical insurance valid in Mexico during the length of the exchange program (length of stay in Mexico). - Health Certificate in letterhead of registered Physician in home country, in original - Health/Medical History (form will be provided by OFI) - A copy of valid passport (1st and last pages) - Two photographs (2.5 x 3.0 cm) identical, in color and recent - Documents proving an advanced level of Spanish, equivalent to level B2 of the Common European framework for languages. - Birth Certificate, certified copy. <p>All documents must be submitted to: Universidad Nacional Autónoma de México Nora Montiel-Mancisidor Assistant Director for International Affairs – Incoming Students Unidad de Posgrado 2° piso Col. Universidad Nacional Autónoma de México CU Del. Coyoacán, México, D.F. 04510 México</p> <p>Insurance: A Medical Insurance is mandatory for all foreign students. The Medical Insurance Policy must be valid during the complete length of stay in Mexico; must have a minimum of 10,000.00USD coverage.</p> <p>Prior departure from home land all students are required to learn how to use their medical insurance policy in case of any emergency occurs.</p> <p>We require a translation to Spanish of the medical insurance policy (at least first page).</p> <p>Visa: When a student receives the letter of acceptance is time to obtain the student’s visa in the closest Mexican Consulate: www.sre.gob.mx</p> <p>All accepted foreign students must travel/enter Mexico with a student’s visa; from the day of arrival they have a 30 day (natural days) period to attend the Instituto Nacional de Migración –INM- to subscribe in the ‘Registro Nacional de Extranjeros’ (National Registry of Foreigners), for this purpose requisites are:</p> <ul style="list-style-type: none"> - Valid passport - Duty payment (\$ 669.00MX) original and two copies - Forma migratoria multiple (FNM) in original and two copies – obtained and sealed at the Mexican airport the day of arrival- <p>After proper registration the students must provide a copy to OFI of the FNM form with number given by the Instituto Nacional de Migración.</p>
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